

## Практическое задание – Создание и форматирование таблиц в Excel

1. Наберите таблицу расположите на отдельной странице. Файл назовите Чемпионат.doc. заполните графу Очки (посказка: выигрыш – 3 очка, ничья – 1, проигрыш – 0)

| М  | команда     | 1            | 2            | 3            | 4            | 5            | 6            | 7            | 8            | 9            | 10           | 11           | 12           | 13           | 14           | 15           | 16           | ИГ | В  | Н  | П  | Оч |
|----|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----|----|----|----|----|
| 1  | Зенит       | 1            | 1:03<br>2:00 | 2:00<br>2:02 | 1:01<br>0:01 | 1:00<br>3:00 | 3:01<br>3:02 | 1:01<br>2:01 | 2:00<br>0:00 | 5:00<br>3:01 | 6:01<br>1:00 | 2:01<br>3:03 | 0:00<br>0:00 | 0:00<br>1:00 | 2:00<br>2:00 | 3:00<br>3:01 | 2:00<br>5:02 | 30 | 20 | 8  | 2  | ?  |
| 2  | ЦСКА        | 0:02<br>3:01 | 2            | 0:00<br>1:00 | 3:01<br>2:01 | 1:01<br>0:01 | 1:02<br>1:01 | 0:00<br>0:00 | 3:01<br>3:00 | 2:00<br>0:01 | 1:01<br>1:01 | 4:00<br>2:01 | 4:01<br>3:00 | 4:03<br>1:00 | 1:00<br>0:00 | 2:01<br>3:01 | 1:00<br>4:01 | 30 | 18 | 8  | 4  | ?  |
| 3  | Рубин       | 2:02<br>0:02 | 0:01<br>0:00 | 3            | 1:01<br>1:00 | 2:00<br>0:00 | 1:01<br>1:01 | 2:00<br>2:02 | 1:01<br>1:00 | 2:01<br>2:00 | 2:00<br>0:00 | 0:00<br>1:00 | 0:00<br>1:01 | 3:00<br>2:00 | 3:00<br>1:00 | 1:00<br>1:01 | 1:00<br>2:02 | 30 | 15 | 13 | 2  | ?  |
| 4  | Спартак М   | 1:00<br>1:01 | 1:02<br>1:03 | 0:01<br>1:01 | 4            | 2:01<br>3:02 | 0:00<br>2:00 | 0:01<br>1:01 | 4:02<br>2:02 | 2:01<br>0:01 | 2:01<br>0:00 | 3:00<br>1:00 | 2:01<br>0:02 | 0:00<br>0:00 | 2:02<br>2:00 | 3:00<br>2:05 | 5:03<br>0:00 | 30 | 13 | 10 | 7  | ?  |
| 5  | Локомотив М | 0:03<br>0:01 | 1:00<br>1:01 | 0:00<br>0:02 | 2:03<br>1:02 | 5            | 1:00<br>1:01 | 3:02<br>0:03 | 2:01<br>1:01 | 0:01<br>2:01 | 0:01<br>1:00 | 2:01<br>1:00 | 2:01<br>0:00 | 3:00<br>0:00 | 2:00<br>2:01 | 3:00<br>0:00 | 1:01<br>2:02 | 30 | 13 | 9  | 8  | ?  |
| 6  | Спартак Нч  | 2:03<br>1:03 | 1:01<br>2:01 | 1:01<br>1:01 | 0:02<br>0:00 | 1:01<br>0:01 | 6            | 1:00<br>3:00 | 2:01<br>0:01 | 5:02<br>1:01 | 2:00<br>1:03 | 1:03<br>0:00 | 2:01<br>1:01 | 1:00<br>0:02 | 2:01<br>1:03 | 2:01<br>0:01 | 4:02<br>2:00 | 30 | 12 | 8  | 10 | ?  |
| 7  | Динамо М    | 1:02<br>1:01 | 0:00<br>0:00 | 2:02<br>0:02 | 1:01<br>1:00 | 3:00<br>2:03 | 0:03<br>0:01 | 7            | 0:00<br>0:01 | 3:02<br>1:01 | 1:00<br>2:03 | 4:00<br>1:01 | 3:01<br>1:01 | 1:01<br>0:01 | 1:01<br>1:00 | 2:00<br>0:00 | 4:01<br>2:02 | 30 | 9  | 13 | 8  | ?  |
| 8  | Томь        | 0:00<br>0:02 | 0:03<br>1:03 | 0:01<br>1:02 | 2:02<br>2:04 | 1:01<br>1:02 | 1:00<br>1:02 | 1:00<br>0:00 | 8            | 3:01<br>2:00 | 2:02<br>2:01 | 1:04<br>0:01 | 2:01<br>0:01 | 1:01<br>3:02 | 1:00<br>1:02 | 1:01<br>1:02 | 3:02<br>1:00 | 30 | 10 | 7  | 13 | ?  |
| 9  | Ростов      | 1:03<br>0:05 | 1:00<br>0:02 | 0:02<br>1:02 | 1:00<br>1:02 | 1:02<br>1:00 | 1:01<br>2:05 | 1:01<br>2:03 | 0:02<br>1:03 | 9            | 1:00<br>2:00 | 1:00<br>2:01 | 1:00<br>1:01 | 1:02<br>2:01 | 0:01<br>0:01 | 0:01<br>0:00 | 0:02<br>0:02 | 30 | 10 | 4  | 16 | ?  |
| 10 | Сатурн      | 0:01<br>1:06 | 1:01<br>1:01 | 0:00<br>0:02 | 0:00<br>1:02 | 0:01<br>1:00 | 3:01<br>0:02 | 3:02<br>0:01 | 1:02<br>2:02 | 0:02<br>0:01 | 10           | 1:00<br>2:01 | 1:00<br>0:02 | 1:01<br>1:02 | 2:02<br>1:00 | 1:01<br>1:01 | 1:01<br>1:00 | 30 | 8  | 10 | 12 | ?  |
| 11 | Анжи        | 3:03<br>1:02 | 1:02<br>0:04 | 0:01<br>0:00 | 0:01<br>0:03 | 0:01<br>1:02 | 0:00<br>3:01 | 1:01<br>0:04 | 1:00<br>4:01 | 1:02<br>0:01 | 1:02<br>0:01 | 11           | 1:00<br>3:01 | 0:00<br>0:03 | 1:00<br>0:01 | 2:00<br>0:00 | 1:00<br>4:02 | 30 | 9  | 6  | 15 | ?  |
| 12 | Терек       | 0:00<br>0:00 | 0:03<br>1:04 | 1:01<br>0:00 | 2:00<br>1:02 | 0:00<br>1:02 | 1:01<br>1:02 | 1:01<br>1:03 | 1:00<br>1:02 | 1:01<br>0:01 | 2:00<br>0:01 | 1:03<br>0:01 | 12           | 2:00<br>3:01 | 1:00<br>0:02 | 2:00<br>1:02 | 1:01<br>2:00 | 30 | 8  | 9  | 13 | ?  |
| 13 | Кр. Советов | 0:01<br>0:00 | 0:01<br>3:04 | 0:02<br>0:03 | 0:00<br>0:00 | 0:00<br>0:03 | 2:00<br>0:01 | 1:00<br>1:01 | 2:03<br>1:01 | 1:02<br>2:01 | 2:01<br>1:01 | 3:00<br>0:00 | 1:03<br>0:02 | 13           | 1:01<br>1:02 | 1:00<br>3:02 | 1:01<br>1:04 | 30 | 7  | 10 | 13 | ?  |
| 14 | Амкар       | 0:02<br>0:02 | 0:00<br>0:01 | 0:01<br>0:03 | 0:02<br>2:02 | 1:02<br>0:02 | 3:01<br>1:02 | 0:01<br>1:01 | 2:01<br>0:01 | 1:00<br>1:02 | 0:01<br>2:02 | 1:00<br>0:01 | 2:00<br>0:01 | 2:01<br>1:01 | 14           | 1:00<br>0:00 | 3:01<br>0:01 | 30 | 8  | 6  | 16 | ?  |
| 15 | Алания      | 1:03<br>0:03 | 1:03<br>1:02 | 1:01<br>0:01 | 5:02<br>0:03 | 0:00<br>0:03 | 1:00<br>1:02 | 0:00<br>0:02 | 2:01<br>1:01 | 0:00<br>1:00 | 1:01<br>1:01 | 0:00<br>0:02 | 2:01<br>0:02 | 2:03<br>0:01 | 0:00<br>0:01 | 15           | 2:01<br>2:01 | 30 | 7  | 9  | 14 | ?  |
| 16 | Сибирь      | 2:05<br>0:02 | 1:04<br>0:01 | 2:02<br>0:01 | 0:00<br>3:05 | 2:02<br>1:01 | 0:02<br>2:04 | 2:02<br>1:04 | 0:01<br>2:03 | 2:00<br>1:00 | 0:01<br>1:01 | 2:04<br>0:01 | 0:02<br>1:01 | 4:01<br>1:01 | 1:00<br>1:03 | 1:02<br>1:02 | 16           | 30 | 4  | 8  | 18 | ?  |